

Applicant Name:			
Passport Number:			
Email Address:		Phone No:	
VLN: (Office use only)			

The visa application checklist helps you check that you have included all of the necessary documentation required by the Australian Department of Immigration and Border Protection (DIBP) to process your visa application. For detailed information about visas and citizenship please consult the following websites:

www.border.gov.au

http://mauritius.embassy.gov.au/plut/Visas_and_Migration.html

How to use the checklist

1. Before you sign your visa application form, use this checklist to make sure your application is complete.
2. When you are satisfied that you have correctly completed your visa application form and all of the relevant documentation is included, you should sign and date your visa application form.
3. Include the completed visa application checklist when you lodge your visa application form and relevant documentation at the Australian High Commission. See Visa Office contact details at <http://www.border.gov.au/about/contact/offices-locations/mauritius>

Important information

Please be aware that the decision on your visa application may be based on the information and documentation that you include at the time of lodgement. Applicants should not make arrangements to travel to Australia until advised that their visa has been approved. You may be asked to provide information in addition to that provided in your application. If this is the case, you will be given a date by which you will have to provide the information.

The provision of false or misleading information or documents may have an adverse effect on the outcome of the application and will delay processing.

You must provide a certified copy of the documents, not the originals. Please be aware that any original documents you choose to provide may not be returned to you. If an original is required, the Immigration processing office will request this from you. All documents must be certified by the relevant authority. Documents not in English must be accompanied by accredited English translations.

Lodgement of visa applications:

- Applications must be lodged at the Visa Counter at the Australian High Commission on any of the following days:
Monday and Wednesday between 09.30 am and 11.50 am
(Please note: the last visa application must be lodged by 11.50 am at latest)
Please note that there is no requirement for you to lodge the visa application in person as anybody may lodge the visa application on your behalf (eg a family member, a relative, a friend or your travel agent)
- Applications can also be lodged via courier to the Australian High Commission in Port Louis (please note that applications should not be sent by regular post). The courier address is:
2nd Floor Rogers House
No 5 President John Kennedy Street
Port Louis
Mauritius

For more information

See the DIBP website <http://www.border.gov.au/Trav/Visa-1/600-> for more information on this particular visa.

Please ensure the latest version of the application form is used. See: <http://www.border.gov.au/allforms>

The Visa Application Charge must be paid at the time of lodging the visa application. The visa application charge is for the processing of the application and must be paid regardless of the outcome of the application.

The Visa Application Charge **will not** be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

A list of fees and charges for visas is available at <http://www.border.gov.au/Trav/Visa/Fees>

Complete this checklist and attach all documentation – in the order provided below. The checklist should be placed at the back of your application.

SUPPORTING DOCUMENTS	Tick the document you are submitting	Official Use Only
Form and Fees		
A completed and signed Form 1419 – Application for general tourists to visit Australia for tourism and other recreational activities or A completed and signed Form 1415 – application for Visitor visa - Business Visitor stream <i>Please note - a separate application form must be completed for each person holding a separate passport.</i> Forms are available for download at http://www.border.gov.au/allforms		
Payment of the Australian Government Visa Application Charge at the Visa Counter or if the Visa Application Charge has been paid at an Immigration office in Australia, a copy of the receipt must be submitted. See: http://mauritius.embassy.gov.au/plut/Visas_and_Migration.html (fees and acceptable methods of payments) See: http://www.border.gov.au/Trav/Visa/Fees		
Whichever is applicable, a completed and signed: Form 956 - <i>Advice by a migration agent/exempt person of providing immigration assistance or</i> Form 956A - <i>Appointment or withdrawal of Authorised Recipient</i> See: http://www.border.gov.au/allforms		
Your Identity		
A certified copy of the bio data page of the current passport or travel document (this is the page with the holder's photo and personal details and the issue/expiry dates). Include copies of all pages that contain visas and stamps. <i>Note: your passport must have at least six months left before the expiry date.</i>		
One recent passport-sized photograph, (45 mm x 35 mm), no more than six months old, of you. <i>This should be of the head and shoulders only against a plain background and should not be digitally altered.</i> <ul style="list-style-type: none">• <i>Print the name of the person on the back of the photograph.</i>		
A certified copy of your birth certificate if you are under 18 years of age		
If your name has changed, formal evidence of the name change		

Your activities in Australia		
<p><u>Tourist Visitor Stream</u></p> <ul style="list-style-type: none"> • Evidence that you have sufficient funds for your intended stay (recent personal bank statements, pay slips, audited accounts, taxation records or credit card limit). You must also provide the following documents: • If you are visiting relatives or friends, a letter of invitation from your relative or friend in Australia. If your relative or friend is paying for your visit, evidence that they have the necessary funds. • Your itinerary for your stay in Australia. • Other information to show that you have an incentive and authority to return to your home country, such as: <ul style="list-style-type: none"> ○ a letter from your employer indicating <i>your length of employment, the amount of leave granted to you and the date you are expected to resume work</i> ○ evidence of enrolment at a school, college or university in your home country ○ evidence of immediate family members in your home country ○ evidence of your visa or residence status in your home country, and your right to return ○ evidence of property or other significant assets owned in your home country. • Certified copies of company documents if you are self-employed. <i>For example: valid business registration license, import & export permit, bank statements.</i> • If you are not staying at a friend/relative's house, a hotel reservation is required. • If you are unemployed, a signed letter from your relative or any person confirming their support. Please provide evidence that your supporter has funds. 		

<p><u>Business Visitor Stream</u></p> <p><i>If you are employed:</i></p> <ul style="list-style-type: none"> • A letter from your employer – <i>stating your position, length of employment and confirming your intended role and reason for conducting business in Australia and educational qualifications and what travel costs your employer will cover.</i> • Your itinerary, with contact details of the business parties involved. • A letter of invitation from host organisation in Australia. • Conference registration details. • Educational or professional qualifications. • Your current employment and your role during your visit to Australia • Details of previous contacts with Australian business people or organisations in Australia. • Documents to show that the company you work for is an actively operating a business, such as a business registration certificate or annual report. • Evidence that you have sufficient funds for your personal support during your stay in Australia. <p><i>If you are self-employed:</i></p> <p>Certified copies of company documents. <i>For example: valid business registration, certificate of chamber membership, import & export permit, bank statements, evidence of recent business transactions, shipments, contracts or other relevant documents.</i></p>		
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<p>Applicants under the age of 18</p> <p>If you are younger than 18 years of age, evidence that every person with a legal right to decide where you live consents to your travel to Australia on this visa. If you will be travelling unaccompanied by both parents or accompanied by one parent only or applying for a visa on your own, please provide the information below:</p> <ul style="list-style-type: none"> • A copy of your full birth certificate indicating the names of both parents <u>and</u>; <p><u>Either:</u></p> <ul style="list-style-type: none"> • A Sworn Affidavit made at the Supreme Court of Mauritius by BOTH your parents (father and mother) giving their permission (this is applicable in the case where one or both parents live in Mauritius) 		
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<ul style="list-style-type: none"> • A Statutory Declaration from BOTH your parents (father and mother) giving their permission (this is applicable in the case where one or both parents reside in Australia or in another country) <p><u>Or</u></p> <ul style="list-style-type: none"> • Form 1229 – completed by BOTH your parents (father and mother) and signed before an <u>Attorney at Law</u> or a <u>Notary Public</u>. The Attorney at Law or Notary Public is required to write on the Form 1229 that both parents have signed the form before him or her and then place the official seal on the Form. <p>If using this form, you will have to attach a copy of your parents’ government issued identification document (such as passport or national identity card). The Form 1229 is available for download at http://www.border.gov.au/allforms</p> <p>Note: Where there are custody issues, further documentation may be requested (eg a court order allowing the minor applicant to travel to Australia)</p>		
Applicants under the age of 18 years must also provide:		
<ul style="list-style-type: none"> • Form 1257, <i>Undertaking declaration to be completed by your sponsor in Australia if your sponsor is a non-relative. Please note that the sponsor must be over 21 years of age.</i> • The details of the person who will be accompanying you on the proposed visit if you will be travelling unaccompanied by your parents or by any immediate family members who are aged 18 years and over • If travelling without both parents, a declaration signed by your parents indicating the name of the person who will be responsible for you in Australia • Two forms of identification (with a signature) for any non-accompanying parent. <p>Note: The Form 1257 is available for download at http://www.border.gov.au/allforms</p>		
Applicants 75 years of age and over		
<ul style="list-style-type: none"> • You are required to undergo a health assessment (medical examination) to be completed by an Immigration Panel Physician nominated by the Department of Immigration and Border Protection. For more information see http://www.border.gov.au/Trav/Visa/Heal/meeting-the-health-requirement and Immigration Panel Doctors at http://www.border.gov.au/Busi/Pane/Pane-1 • You are required to submit evidence that you have purchased an overseas medical insurance that will cover your stay in Australia. 		
Applicants from Madagascar and Comoros		
<ul style="list-style-type: none"> • If you applying for a visa for a stay in Australia of more than 3 months you are required to undergo a chest x-ray examination to be completed by an Immigration Panel Physician nominated by the Department of Immigration and Border Protection. For more information see http://www.border.gov.au/Trav/Visa/Heal/meeting-the-health-requirement and Immigration Panel Doctors at http://www.border.gov.au/Busi/Pane/Pane-1 		
Evidence of polio vaccination		
<p>If you have spent 28 days or longer since 5 May 2014, in any of the countries listed below, or in any combination of those countries, you should provide your current certificate of vaccination against Polio.</p> <p>Countries: Afghanistan, Cameroon, Equatorial Guinea, Ethiopia, Iraq, Israel, Nigeria, Pakistan, Somalia, Syria</p>		

I acknowledge that:

- I have provided all necessary documentation as requested on this checklist. Or
- I have not provided all the information requested on this checklist and I am aware that a decision may be made based on the information I have provided.

I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information which may be requested by DIBP.

Note: This must be signed by parent(s) or guardian if applicant is under 18.

Applicant name:

Signature:

Date:

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